



USAA Life Insurance Company
USAA Life Insurance Company of New York

INSTRUCTIONS FOR RETURNING FORMS

You need to print, complete, and sign and date this form.

You can return it to us one of three ways: by upload, mail or fax.

Upload the completed and signed form through the USAA Mobile App or usaa.com:

From the USAA Mobile app:

1. Select the profile icon.
2. Select "Inbox" (Android only).
3. Select "Send documents to USAA."
4. Select "Upload documents."
5. Follow the screen prompts.

From usaa.com:

1. Log on to your account.
2. Select the profile icon.
3. Select "Inbox."
4. Select "Send documents to USAA."
5. Follow the screen prompts.

You can also mail to:

USAA Life Insurance Company
USAA Life Insurance Company of New York
9800 Fredericksburg Road
San Antonio, TX 78288

Or you can fax to:

210-498-3243 within the United States
877-435-7099 from outside the United States

Questions?

Call toll-free in the United States: 800-531-8722



USAA LIFE INSURANCE COMPANY
USAA LIFE INSURANCE COMPANY of NEW YORK,
Service Center
9800 Fredericksburg Road
San Antonio, Texas 78288

TRANSFER OF OWNERSHIP

USAA Life Insurance Company and USAA Life Insurance Company of New York are referred to as USAA Life in this form.

NOTE: The Owner's ability to change Owner is subject to the provisions of the contract. Ownership change on qualified plans is only allowed to a spouse due to death or as a result of a Qualified Domestic Relations Order.

CURRENT CONTRACT INFORMATION

Contract Owner _____ DOB ____ / ____ / ____
Contract Number _____ USAA Number _____ SSN _____
Daytime Phone Number (____) ____ - ____
Insured's/Annuitant's Name (if other than owner) _____

REVISED CONTRACT INFORMATION As owner of the aforementioned contract, I request the following change(s):

TRANSFER OF OWNERSHIP

IMPORTANT INFORMATION: Federal law requires us to obtain, verify and record your name, address, date of birth and other information that will allow us to identify you when you open an account and in certain other circumstances.

New Contract Owner USAA No. (if available) _____ SSN/TIN _____

Name _____ DOB ____ / ____ / ____

Mailing Address _____ City _____ State _____ Zip Code _____

Physical Address _____ City _____ State _____ Zip Code _____

If more than one new owner, please provide required information on another sheet of paper.

Required to be completed by new contract owner.

IF NEW OWNER IS AN INDIVIDUAL:

Citizenship: ☐ U.S. ☐ Resident Alien ☐ Non-Resident Alien

Specify Country, if other than U.S.: _____ Passport/Alien ID Number: _____

IF NEW OWNER IS AN ENTITY:(Corporation, Trust,Partnership, etc.)

An Ownership Authorization Form must be submitted to designate individual(s) authorized to exercise ownership rights.

IF NEW OWNER IS A LIFE SETTLEMENT OR VIATICAL SETTLEMENT:

Reportable Policy Sale \$ _____; The term "reportable policy sale" is defined in § 6050Y(d)(2), by cross-reference to § 101(a)(3)(B), which was added by section 13522 of the Act, to mean "the acquisition of an interest in a life insurance contract, directly or indirectly, if the acquirer has no substantial family, business, or financial relationship with the insured apart from the acquirer's interest in such life insurance contract."

Internal Revenue Service Certification For Beneficiary *Substitute IRS Form W-9*

NOTE: The following certification is required by the Internal Revenue Service (IRS) and does not affect your insurability.

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

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Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

New Payor (if other than owner) USAA No. (if available) _____ SSN/TIN _____
Name _____ DOB ____ / ____ / ____
Mailing Address _____ City _____ State _____ Zip _____
Physical Address _____ City _____ State _____ Zip _____
Citizenship: ☐ U.S. ☐ Resident Alien ☐ Non-Resident Alien
Specify Country, if other than U.S.: _____ Passport/Alien ID Number: _____

SIGNATURE(S) AS REQUIRED

The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withholding.

Current Contract Owner	Date	New Contract Owner	Date
Irrevocable Beneficiary (if any)	Date	Collateral Assignee (if any)	Date

TRANSFER OF OWNERSHIP (Absolute Assignment)

Before any contract change request, it is important that you consult your attorney or tax advisor concerning any legal or tax implications.

Ownership

Under this change of Ownership (100% assignment), you agree to transfer all your rights as the current Owner to the new Owner, including but not limited to the right to receive money or other benefits, change the beneficiary or cancel the contract to receive its surrender value.

The rights and privileges of this contract belong to the Owner during the insured's/annuitant's lifetime. The rights of the Owner include(as specified in and applicable to the contract):

1. Surrender/terminate the contract and receive the premiums/cash surrender value.
2. Make a loan/withdrawal against the contract.
3. Exercise the non-forfeiture options.
4. Assign the contract to a lending institution.
5. Receive dividends and/or change the dividend option.
6. Change ownership.
7. Designate and/or change the beneficiary.
8. Cancel the automatic premium loan provision.
9. Elect a settlement option for payment of proceeds to the beneficiary.
10. Collect any disability benefits.

A change of ownership may be made at any time by written notice to us.

The following is a brief description of the types of ownership generally available.

SOLE OWNER: Has all rights, titles and incidents of ownership. The Insured is the Owner unless a different Owner is named in the application or at a later date. If the Owner is different from the Insured, upon the death of the Owner, the rights and privileges of ownership will vest in the executors, administrators or assigns of the Owner. Legal documents will be required to change ownership after this time.

SUCCESSOR OWNER: If the Owner is different from the Insured, a Successor Owner can be named. Upon the death of the Owner, ownership shall pass to the Successor Owner. In the event the Successor Owner is not living at the death of the Owner, ownership passes as set out in the contract.

Ownership of this contract will be transferred when we receive and acknowledge this form in our Service Center. Confirmation of this change and any future notices will be sent to the new Owner(s). If designating ownership to a non-living entity or to more than one individual, we may require the completion of additional forms.

TRANSFER OF OWNERSHIP (Absolute Assignment - continued)

Corporation or Partnership

If the contract is currently owned by a corporation, corporate trust or partnership, an Ownership Authorization Form (OAF) must be on file with us or submitted along with this form.

If the new Owner is to be a corporation, corporate trust or partnership, an Ownership Authorization Form (OAF) must be completed and submitted along with this form.

If the entity-owned contract is an ANNUITY or State Deferred Compensation plan, the Certificate of Exception from Current Taxation must also be completed and on file.

Trusts

If you name a trust as the new contract Owner, generally a copy of the first and last/signature pages of the trust agreement will be sufficient to identify the name of the trust, the trust date, country of registration and Tax ID number, Trustee(s) name(s) address(es) date(s) of birth and signature(s) and the grantor's name and Social Security number. This information must be sent to USAA Life. Unless the appropriate trust pages are on file, to exercise Ownership rights on a contract owned by a trust, an Ownership Authorization Form (OAF) must be completed and be on file with us. If the trustee(s) is/are "natural person(s)", have signed the application AND appropriate trust documentation is on file, no OAF is required.

The trustee(s) are required to sign this and all future requests for contractual or financial changes and indicate capacity as trustee(s). For example: "Jane Doe, Trustee."

A testamentary trust cannot be a contract Owner unless the trust is actually in existence.

U.T.M.A./U.G.M.A.

If the current or new owner is a minor, under the Uniform Transfer (or Gift) to Minors Act (U.T.M.A./U.G.M.A.) the minor's custodian must sign this form and all future requests for contractual changes in his/her capacity as custodian for the minor of the state in which they are signing. For example:

"Jane Doe, Custodian for John Doe, under the (state) U.T.M.A. (or U.G.M.A., whichever applies)."

The minor's social security number must be indicated in the space provided for new owner's social security number on the reverse side of this form. Only one custodian and one minor are allowed per contract. The custodian's power may be limited by any state laws applicable to U.T.M.A. (or U.G.M.A.) ownership.

Irrevocable Beneficiary/Collateral Assignee

If you have designated an Irrevocable Beneficiary on your contract, or if any portion of this contract has been assigned as collateral for a loan, the signature(s) of the Irrevocable Beneficiary and/or Collateral Assignee are required* to make a change of ownership. You will find signature lines for an Irrevocable Beneficiary and Collateral Assignee on this form.

***Irrevocable Beneficiaries on annuity contracts ONLY - unless otherwise specifically provided in the contract, or as required by law, owner's rights are unrestricted;** with the exception of beneficiary changes, which require a signature authorization from the Irrevocable Beneficiary.
